

Mullion Village Hall

Minutes of meeting held on Wednesday 5th April 2023

Present: Peter Wilkens (Chairman) Carolyn Norton (Treasurer), Beryl Cullen (Secretary), Christine Short, Sandra Jones, Felicity Barnett and Kathryn Bird (visitor)

Apologies: Mickey Harding

Minutes of previous meeting agreed and signed.

Matters Arising:

Query over bingo and quiz expenses, this to be broken down to show cost of restocking drinks or raffle prizes.

New insurance policy to be displayed in the hall.

DBS checks, Christine still making enquiries about this, encase we involve children in work experience.

Treasurer's Report.

Balance to date £33488.52

Steady income this month, expenses high due to the repainting of the outside of the hall.

A free lunch ticket to be offered As a bingo or quiz raffle prize.

Web Site:

Christine is nearly ready to go live with the web site. Christine to send the contact link to the committee so they can see progress. Payment of £200 is due before we go live. A Banner to be purchased to go outside the hall to advertise the web site.

Electricity Supply:

We have reduced the rate to the hall users after receiving the refund from the government. Our contract runs until September 2023 so should be able to keep at this until then.

Christine has had further contact with Utility Aid but under the circumstances it is better to stay with EDF and the contract we have.

Any Other Business:

Blind needed in the kitchen window. Tom and Beryl to source one and fit.

Health and Safety Fire Officer (Retired) paid us a visit and advised us on necessary items, such as users being notified children are not allowed in the kitchen. Also, advice on the fire protection system, it is not necessary to have fire extinguishers upstairs in the storage area but we do need an emergency lighting in the disabled toilet. Tom and Beryl to source and fit.

Felicity to write to Jamie Heast and try and recover the money owing. Also, to amend the booking form to include a statement - if users do not inform us they will not be using the hall, and giving sufficient notice, they will be charged.

Kathryn agreed to take over running the quiz evenings.

Date of next meeting Wednesday 10th May 3p.m.